

Merchant Card Services

DATE:

TO: Merchant Card Services

FROM:

RE: MERCHANT SURCHARGE NOTIFICATION FORM

As described under the terms of the settlement agreement in the *Payment Card Interchange Fee and Merchant Discount Antitrust Litigation*, merchants who intend to surcharge credit card transactions must provide notice directly to [Merchant Card Services](#) (referred to in documentation as the merchant's acquirer) and to the Visa and MasterCard Associations 30 days before beginning to surcharge. You will find the association forms and additional information at www.visa.com/merchantsurcharging and www.mastercardmerchant.com.

Please fill out the form below and return to Merchant Card Services to complete the merchant acquirer registration requirement. You may access the form On Line at www.merchantcardsvcs.com, Fax to 253-512-6467 or Mail Direct to our address at:

Merchant Card Services
P. O. Box 2036 MS 6925
Tacoma, WA 98401-2036

MERCHANT INFORMATION:

Merchant Account Number(s): 930

Business Legal Name: _____

Phone Number: _____

Contact First Name: _____

Contact Last Name: _____

Contact Email: _____

Email Confirmation: _____

Brands Accepted: Visa MasterCard Discover/JCB Diner American Express

Merchant Location(s) Information

Enter the number of merchant locations you wish to enter _____